



BYLAWS OF THE CONSTITUTION

ARTICLE 2

BOOKS AND RECORDS

SECTION 1. The Church will keep and maintain complete books and records of accounting. The Church will comply with all State and Federal regulations as it is required to do so in this regard that men may see our good works and glorify our Father which is in Heaven. **Romans 13:2-6; 1Peter 2:13-16.**

SECTION 2. The funds the church receives through tithes, offerings, donations, etc. will be deposited on no less than a weekly basis to such financial institutions as may be selected by the Executive Board. Such funds may be drawn upon only by the approval of the Chairman and Treasurer in accordance with established guidelines.

SECTION 3. The minutes of both the Executive Board and General Business Meetings will be recorded by the secretary and kept as a matter of record. They may be inspected upon request by any Board Member for any proper purpose during regular business hours.